

2014 Ohio High School Athletic Association Regional Wrestling Dual Team Tournaments Roster and Seeding Instructions

All team seeding, voting, and roster entry will be submitted on www.baumspage.com. Teams will be seeded based on the votes submitted by the other coaches in their sub-region. Coaches may not vote for their own team. If a coach does not submit the seeding ballot, the highest seed ranking submitted by the other coaches will be deducted from his team's total calculated score.

Please follow the time frame below. Coaches are reminded that this is a 3-step process.

1. Submit Roster

- A. Window opens: 12:01 AM on Tuesday, January 1
- B. Need to fill at least 7 weight classes to access the **Submit Seeds and Vote** screens.
- C. May login anytime before 12:00 noon the Tuesday before the regional to submit a current roster.

2. Enter Team Seed Information

- A. Window opens: 12:01 AM on Sunday, January 5
- B. Window closes: 11:59 PM on Thursday, January 9

3. Submit Seed Ballot

- A. Window opens: 12:01 AM on Friday, January 10
- B. Window closes: 5:00 PM on Sunday, January 12

Login Procedures:

Coaches that have accounts may login to www.baumspage.com and enter their athletes anytime.

- 1. If you had an account last year, login using that e-mail address and password.
- 2. If you did not have an account, click on **Apply** and create an account'
 - A. Use • **Coaches • | Select Teams | {select your school} | click Get Available School Teams | click Select Sport | Wrestling – HS | Make me the Coach**

Submit Roster: Any time after 12:01 AM on January 1st

Coaches must submit a tentative roster with wrestlers listed in at least seven weight classes to gain access to the team seeding and voting forms. Follow the instructions below to submit your roster.

- 1. The window to submit initial roster opens at **12:01 AM on Wednesday, January 1.**
- 2. Use • **Coaches • | Wrestling | Submit Rosters |** select your **OHSAA Team Tournament - Division and Region/Sub-Region.**
- 3. Enter a tentative roster with athletes in at least 7 weight classes.
 - A. You will be able to edit and resubmit that roster throughout the tournament. Entries will be downloaded and processed **at 12:00 Noon on Tuesday** before each round.
 - B. Schools may enter a maximum of three wrestlers per weight class but no more than 28 total wrestlers. **Do not list a wrestler in more than one weight class!**
 - C. A wrestler may compete in the weight class entered or the one above provided he meets the weight requirements for that weight class.
 - D. **Do not list a wrestler in more than one weight class!**

Enter Team Seed Information: January 5-9, 2014

- 1. Click the **Submit Seeds and Vote** link to access the event voting screens.
- 2. The window to **Enter Team Seed Information** will **open at 12:01 AM on Sunday, January 5 and close at 11:59 PM on Thursday, January 9.**
- 3. Coaches must enter a tentative roster with athletes in at least 7 weight classes before they can access the seeding and voting forms.
 - A. Regional Tournaments shall be hosted by the highest seeded teams with the Commissioner's Office authorized to move a site if necessary. Please indicate if your school is willing to host if your team is one of the highest seeds.
 - B. Seed information will include:
 - 1. # Returning 2013 State Qualifiers ____ State Placers ____

2. Returning 2013 District Qualifiers ____ District Placers ____
3. Team Dual Record from 2013-2014 Won ____ Lost ____
 - A. List teams, scores, and other details in the text box.
4. Tournament Places from 2013-2014
 - A. List tournament name, number of teams, place, etc. in the text box.
5. Additional Seed Information

Submit Seed Ballot - Cast Your Vote: January 10-12, 2014,

1. **If a coach does not submit the seeding ballot, the highest seed ranking submitted by the other coaches will be deducted from his team's total calculated score.**
2. After the **Enter Team Seed Information** window closes, click **View Team Bios** to view data from all teams that submitted.
 - A. After the information is loaded on the screen, click **Download All Bios** to generate a text file that can be viewed or printed using Notepad.
3. When the Voting window opens, select **Cast Your Vote** to access the voting form.
 - A. The window opens at **12:01 AM on Friday, January 10** and closes at **5:00 PM on Sunday, January 12.**
 - B. Login to your account on www.baumspage.com and use • **Coaches • | Wrestling | Submit Rosters | Submit Seeds and Vote | Cast Your Vote**
 1. **Coaches cannot vote for their own team!** Your team will not be listed. Rank all of the others in your sub-region.
 2. Select a team and click **Move Up** or **Move Down** until all teams listed in order from **First Place** to **Last Place**.
 3. Use **Review Your Voting Choices** to review your vote and **Download Your Ballot** in a "test-based" format.
4. After the voting window closes, click **Voting Results** to see the final tally.
5. Teams will be placed on the tournament brackets using NCAA seeding placement. Byes will be awarded in order of highest seed. Brackets will be posted on OHSAA.org and baumspage.com.

Technical Support:

1. If you have problems accessing or submitting the forms, use the **Contact Us** link on baumspage to submit a Help Request.
2. If a deadline is pending, call **Gary Baumgartner at 513-594-6154** or **Terry Young at 740-517-0195**

Please note: All participating teams in the regional tournaments will be seeded by a vote of coaches. All state tournament qualifying teams will be seeded by the OHSAA State Wrestling Dual Team Tournament Seeding Committee and approved by the Commissioner's Office.