September 27, 2019

TO: All Member High School Athletic Administrators and Principals
FR: Jerry Snodgrass, OHSAA Executive Director
RE: URGENT – Change in Fall Competitive Balance Roster Entry Period

With fall sports in full swing, we wanted to make you aware of a change regarding the roster entry period for Competitive Balance. Based on feedback from our member schools and understanding that fall Competitive Balance sport tournaments do not begin until October 14, the entry period to submit Competitive Balance roster data for the fall sports of football, boys soccer, girls soccer and volleyball has been changed to October 15 to December 1 (Note: The previously announced entry period was October 1 to November 15). All other fall sports are not part of Competitive Balance. As a reminder, roster data shall be submitted within the ArbiterGame system.

Starting with this school year, there is only one entry period per sports season. This is a change from past years when there were multiple entry periods for initial entry and subsequent updates. We urge athletic administrators or their designees to take time to enter roster data at the beginning of the entry period and continue to make any updates and changes throughout the six weeks provided during the fall.

In the sports of soccer and volleyball, all students who are listed on your OHSAA tournament roster, plus any student who played in a varsity regular season contest (including students who played but later were not part of the team due to injury, transfer, move, quit, dismissal, etc.) MUST be entered in the rostering system and assigned a specific tier. (Note: This is a change from past practice when all students in grades 9 through 12 were entered).

In the sport of football, all students in grades 10 through 12 listed on ANY roster, plus any ninth-grade student who played in a varsity regular season contest, MUST be entered in the rostering system and assigned a specific tier. (Note: This is a change from past practice when all students in grades 9 through 12 were entered). Each of those students in grades 10 through 12 MUST be entered even if he/she never played in a contest (along with students who were on the roster but later were not part of the team due to injury, transfer, move, quit, dismissal, etc.). Any ninth-grade student who participates in one play in a varsity regular season contest shall count as having played in a contest (a play nullified due to penalty does not count). If the ninth-grade student played in a varsity regular season contest but then later was not part of the team due to injury, transfer, move, quit, dismissal, etc., he/she MUST be entered in the rostering system and assigned a specific tier.

We want to make sure you are receiving help with this process if it is needed. The OHSAA website has a comprehensive Competitive Balance Resource Center (www.ohsaa.org/CompetitiveBalance.htm) that contains helpful documents for a variety of situations. For quick access to several of these documents, please see the list of links to these resources below:

- **2019-20 Comprehensive Summary of Changes**
- **Determining Student Tiers: Single HS Public Districts**
- **Determining Student Tiers: Multi HS Public Districts**
- **Determining Student Tiers: Non-Public Schools**
- **Video: How to Upload and Tier Students through ArbiterGame**

For specific answers to questions that you could not find within the Competitive Balance Resource Center, please contact the following staff members in the OHSAA Office:

- **Rostering/Tiering Questions – Public Schools:** Kristin Ronai
  Email: kronai@ohsaa.org Direct Line: 614-549-6972
- **Rostering/Tiering Questions – Non-Public Schools:** Bob Goldring
  Email: bgoldring@ohsaa.org Direct Line: 614-549-6957
- **Questions on Using ArbiterGame for Rostering:** Ronald Sayers
  Email: rsayers@ohsaa.org Direct Line: 614-549-6969

Thank you for your attention to this matter!