2019 Sectional/District

Ohio High School Athletic Association

4080 Roselea Place, Columbus, Ohio 43214
www.ohsaa.org

Soccer Tournament Manager’s Manual
A Message from OHSAA Director of Sport Management, Lauren Prochaska

Thank you for your willingness to serve as a manager for the OHSAA Soccer Tournament! This is the traditional ‘Managers’ Manual’ provided to all managers of Sectional and District tournaments that reflects the consistent procedures for all tournaments across the state. District Athletic Boards (DAB’s) make certain permissible adjustments in their respective districts, but this manual reflects items adopted by the OHSAA’s Board of Directors to provide a consistent and fairly administered tournament across the state.

The manual is designed to help you in the operation of the tournament and is divided into basic parts of:
- Introduction Information
- Overall Tournament Organization Information
- General Information
- Sectional and District Specific Information
- Seeding and Drawing Procedures/Information
- Media Information
- Financial Reporting Information
- Medical Information
- Required and other Useful Forms

I cannot stress enough the importance of adhering to regulations at the Sectional/District level. With many districts electing to assign tournament contests to home sites of higher seeded teams, this becomes more important. Tournament contests are OHSAA Tournaments and not simply another home contest for the school. As you might expect, should a regulation not be followed, it only becomes magnified when the team advances to another level and IS required to follow a regulation that should have been followed all along. Regional managers will receive a separate Regional Manager’s Manual.

Schools submit all Tournament Entry Forms ONLINE. Managers can download the necessary information (including contact numbers) through their myOHSAA Tournament login. This is addressed early in this manual.

Please pay special attention to official’s fees inside this manual. You will not pay their game fee or mileage, this will all be done through ArbiterPay.

The myOHSAA system is important for tournament managers AND for reporting scores across the state. As a tournament manager, please make certain you utilize the myOHSAA system for all tournament management. This is addressed within this manual.

Each District Athletic Board is given the task of organizing tournaments at the Sectional and District level in their respective athletic districts under the Tournament Regulations adopted by the OHSAA’s Board of Directors. These Tournament Regulations are located at the end of this Manual and since there are a few changes, I encourage you to read them AND provide them to coaches at your seed meeting. Each of you will attend your respective Fall Tournament Manager Meeting held at a date and location each DAB determines.

Though nearly all of your communication will be with your District Athletic Board, if I can be of any service to you, please do not hesitate to contact me via email (the best way) at kcoughlin@ohsaa.org. Thanks for your efforts and making this year’s tournament a reality!

Sincerely,
Kathleen Coughlin
Director of Sport Management

The OHSAA Mission Statement

The Ohio High School Athletic Association’s mission is to serve our member schools and enrich interscholastic opportunities for students.
Each of the state’s District Athletic Boards are empowered by the OHSAA Constitution to organize and conduct the boys’ and girls’ Soccer tournaments at the Sectional and District levels. They are conducted according to the Tournament Regulations adopted by the Board of Directors in June. Representation to the Regional tournament (the number of Regional ‘qualifiers’) from District winners is determined by a formula based upon the number of teams participating in the previous year’s tournament.

The complete Tournament Regulations that were adopted by the Board of Directors, are able to be read in their entirety by logging on to www.ohsaa.org and navigating to the boys’ or girls’ Soccer’ site under the “Sports and Tournaments” tab. You are encouraged to print and read these Tournament Regulations. Each District Athletic Board formulates its own instructions based on these approved Regulations, and will provide these and cover them with you at their Tournament Manager Meeting.

With a few exceptions, most schools in the counties listed below are assigned sites from the respective District Athletic Boards. You are encouraged to visit their websites for additional information.

As many of you know, in an effort to reduce travel and increase fan bases, more Regional sites are listed as “TBA” than ever before. This requires a tremendous amount of flexibility and patience as well as communication to secure and coordinate sites once winners are determined at the District level. If your District Winner feeds to a ‘TBA’ site for the Regional tournament, please have patience as this will be determined and communicated to best serve the schools involved. For this reason, many Regional brackets are ‘incomplete’, prior to the decided Regional site. **There is no tournament regulation that requires ‘equal distance’ between competing schools in tournament contests.** In fact, tournament competition may require more travel than teams encounter during their regular season. Teams enter the Sectional Tournament agreeing to play at sites designated.

The Soccer post-season concludes at MAPFRE Stadium, home of the Columbus Crew SC, in Columbus on November 9th and 10th.

**Athletic Districts**

Representation to the Regional tournament (the number of Regional ‘qualifiers’) from District winners is determined by a formula based upon the number of teams participating in the previous year’s tournament.

Tournament Regulations were adopted by the OHSAA Board of Directors and can also be read in their entirety by logging on to www.ohsaa.org and navigating to the boys’ or girls’ Soccer site under the “Sports and Tournaments” tab. With a few exceptions, most schools in the counties listed below are assigned sites from the respective District Athletic Boards. You are encouraged to visit their websites for additional information.

Northwest District:  [www.nwdab.org](http://www.nwdab.org)

Northeast District:  [www.nedab.org](http://www.nedab.org)

Central District:  [www.cdab.org](http://www.cdab.org)

East District:  [www.eastohsaa.com](http://www.eastohsaa.com)

Southwest District:  [www.swdab.org](http://www.swdab.org)

Southeast District:  [www.seodab.org](http://www.seodab.org)
The following is ‘General Information’ for ALL MANAGERS relative to Sectional and District Tournament play.

1. Eligible schools have entered the tournament by indicating their participation in myOHSAA. **There are no printed Entry Forms or Eligibility Certificates.**

2. All sites and assignments to respective Sectional Tournaments are available online at www.ohsaa.org and selecting Soccer (boys or girls) from the ‘Tournament’ drop down menu.

3. Managing the finances of all OHSAA tournaments will be handled through the school district treasurer. Since this is a major shift from previous years, final plans for this and guidance for Tournament Managers will be provided at the District Manager’s Meetings conducted by the respective District Athletic Boards. ‘DAB’ Treasurers will be explaining this in detail at those meetings. Tournament Managers will be instructed NOT to run finances through personal checking accounts as in past years.

4. **Complimentary Passes** are issued **ONLY** by District Athletic Boards in accordance with their policies. Additionally, each staff member of the OHSAA and District Board members have been issued a Board of Director’s Pass which is acceptable for admission. There is also an officials’ observer pass distributed by the OHSAA Office. All passes admit cardholder and ONE guest and pictures of these passes are outlined later in the manual. **No other passes except those authorized by the District Athletic Board are to be honored.** This is to include “Senior Citizen Passes”, “Golden Buckeye Cards” and various “League Passes”. Please notify your pass gate attendant of this policy.

5. Officials have been assigned by District Athletic Boards through procedures adopted by the Board of Directors. Please notify your officials in advance (not more than ten days nor less than 7 days) of the contest to remind them of their assignment time and location. Please give them the names of the other officials they will be working with that day/night, allowing for carpooling when possible. Please also provide them reserved parking and directions to your site. **Officials are permitted ONE guest;** however, they are to remain away from their dressing facilities. **NOTE:** The assignment of officials is confidential information and shall not be disclosed to others (including participating teams) until game time.

6. Provide adequate number of law enforcement officers and/or security personnel when necessary to ensure protection of officials, players and spectators.

7. Arrange for a Physician and Certified Athletic Trainer to be present at your site. Maintain an adequate Crisis Management Plan and keep EMS contact information handy.

8. **Some District Final Managers will receive a packet of 500 Tickets to be provided to the District Final winner.** Since Regional games are scheduled on Tuesday/Wednesday of the next week, this will give the opportunity for schools to pre-sale tickets for the Regional games and ultimately help Regional Managers getting fans into their stadiums. This will be used where there are anticipated larger crowds for Regional Tournaments the following week.

9. Provide efficient and competent scorers, timers and Public Address announcers. A public address system shall be available. Public address announcers are to remain neutral and professional in their duties as an announcer.

10. Along with providing adequate law enforcement (when necessary) and security personnel, please **ensure the field is kept clear during and at the conclusion of a game.** Emotions run high at the conclusion of any tournament game, and you must **ensure** the security of the players and officials. Please **DO NOT** allow fans to ‘rush the field’ at the conclusion of a game. Security guidelines are provided in this manual to assist you.
11. The Lightning and Inclement Weather policy is also included in this manual along with guidelines and suggestions for Emergency/Crisis Management Plans. Please familiarize yourself with the policies and ensure the plans are followed in the event of inclement weather and/or emergencies. An updated Crisis Management Plan should include plans for vacating your site in the event of inclement weather.

12. Information is contained within this manual for Overtime procedures. An announcement is also provided for the Public Address announcer. Since tie-breaking procedures are not used during the regular season, PLEASE familiarize yourself with these procedures and have them handy as a reference for officials as well.

Field Markings/Team Area Information

Another recent “Point of Emphasis” highlights the designation of specific areas for each team’s bench separated by an official area for entering substitutes. By rule, the team bench shall be at least 10 feet from the touchlines and coaches, bench personnel and team members are restricted to the team area. Markings for these areas are required by rule.

Exceptions to this Rule (as permitted in NFHS Rule 1-5 Article 3):
When teams are placed on the opposite sides of the field, each team areas shall be located as specified above and shall be placed diagonally across from each other

Please make every effort to check for proper markings on your fields prior to the games. Since this is addressed as a safety issue, your completion of the Site Inspection Form assumes this has been done.

Spectator Seating

NFHS Rule 1-6 requires that ANY spectators that are behind a goal MUST BE IN BLEACHERS. If you do not have bleachers behind the goal, spectators are not permitted to stand behind the area of the goal. You are strongly recommended to NOT permit seating behind the goals.
Make certain your field is properly lined. All NFHS markings MUST be on the field, just as they would be required for any other sport. For artificial surfaces, if a line needs to be added to be compliant with NFHS field markings, it would be suggested to use paint specifically made to be washed off. The official NFHS field markings are shown below and are also found in the NFHS Soccer Rules Book.

**SOCCER FIELD**

If used on a football field, portable goals should be anchored at least 2 yards in front of the base of the existing football goalposts.

**Dotted line is minimum boundary for spectators, fencing or any objects.**

**Measurements** are taken from outside to outside of the line.

An engineered natural turf soccer field should have a minimum of one-and-one-half percent (1.5%) slope for fields which are surface drained. For natural turf fields with a sub-surface drain system the slope should be no less than one (1.0%) percent. For synthetic turf fields with a sub-surface drain system the slope should be no less than one half of one (0.5%) percent. Slope is measured from center to side. For consulting services, contact SportsPLAN Studio, 816-842-5200.
Goal Differential

Any time the score differential reaches 6 goals or more AFTER the first half of the contest, a running clock shall be used. After the 6-goal differential has been met but the score drops below 6 goals, the clock reverts to regular timing. The clock shall be stopped only for an injured player on the field or when there is any unusual delay deemed necessary by the officials.

Game Balls - Ball Persons

There is no ‘required’ game ball for Sectional and District Tournaments. However, any ball used MUST have the NFHS Authentication mark. Each team is to provide 3 games balls for each Sectional/District contest as well as providing 3 “Ball Holders”. Game managers must ensure that Ball Holders are present though each district may have their own requirements and procedures for assigning “Ball Holders” as well as granting admission through Pass Gates. However, as a Point of Emphasis, Ball Holders are under the direct supervision of the officials and will review duties and responsibilities with them prior to the game. This is mentioned so you can cover this at your seed meetings with coaches, assuming the participating teams are responsible in many cases for providing them at your tournament games. Ball Holders should be able to keep up with the flow of play and therefore need to be of age to do so.

Security Issues

PLEASE pay special attention to all security issues. Hire adequate security/oversight as each District Athletic Board will advise. No doubt each sport differs in the amount of security required, but always be prepared! Most situations occur before and after games. Take the time to review and communicate any and all potential issues with coaches AND school administrators prior to the contest. Try hard to eliminate all problems before they occur. Consult with competing schools PRIOR to the contest, have adequate entry points, communicate with your staff to greet people properly. All go a long way to eliminating problems BEFORE they occur.

There is a section providing a sample “Crisis Management Plan” later in this manual. Most schools do have one in place, but in the event you do not, this will serve as a valuable resource to eliminate many potential problems.

Drones

Drones, or “Unmanned Aerial Vehicles” are prohibited for any purpose by any persons at OHSAA tournament contests. Tournament management shall remove anyone attempting to use a drone and/or confiscate the drone until the event has been completed.

Note: An exception to this policy may be made in specific cases for OHSAA broadcast partners, provided the management of the tournament facility permits the presence of drones for broadcast purposes under the control of the OHSAA. Should this exception be granted to any broadcast partner, direct communication will occur between the OHSAA and the site manager.
Since many Districts are utilizing ‘home sites’ of higher seeded teams in the first few rounds of the tournament, each home site serving as a host must have a Tournament Manager. How that tournament manager is compensated is at the discretion of the District Athletic Board.

Please pay close attention to the OHSAA approved SEEDING and DRAWING PROCEDURES. It goes without saying that the seeding and placement of teams on brackets must be done correctly. These seed procedures are listed on the following pages. Each manager is provided information from Brenda Murray at the OHSAA for reporting the results of seed meetings.

Immediately following the completion of the Sectional Tournament, notify the District Tournament Manager of the team or teams that qualify to the District Tournament. In Districts where District sites are different from Sectional sites, District managers will be in contact with you for the transfer of information (roster information, etc.). Please assist this process by providing the name and contact information to your Sectional winner.

Participation Forms, Entry Forms and Eligibility Lists are no longer required. This is all done in myOHSAA, so managers no longer need to collect any of this information.

Please contact sectional managers to arrange for any transfer of program materials for winning teams advancing from the Sectional Tournament to the District Tournament.

There are MANY Regional sites that have “TBA” listed. This is to assist with travel for teams involved. If your District winner feeds to a “TBA”, please ask your District winner to be patient as sites will be finalized on Sunday and contact made on Monday following your District Tournament. This MAY be done earlier in some cases.

Please make sure you either print the District Champion Packet from our website and provide this to the District Champion or direct them to our website to print and complete that information. You can access these documents at: http://www.ohsaa.org/sports/soccer/tournament-info. Please also provide them with any information that comes to you from the Regional Site Manager. Regional site manager information can be found on the OHSAA’s website at www.ohsaa.org and TBA’s will be completed and posted as soon as they are complete.

Please complete your bracket as instructed by Brenda Murray in the myOHSAA Tournament Management system.

There will be a District Championship Ceremony at the conclusion of all District Final games. These are coordinated by the respective District Athletic Boards, however, please cover with coaches prior to the game of the expectations at this ceremony, most notably:

a. Teams are to remain on the field at the conclusion of the game and respectfully honor the other team
b. Teams are expected to accept their medal, shake hands with the OHSAA member, DAB member or representative.

Trophies and awards appropriate for the tournament will be shipped directly to the managers from Croton Craft, P.O. Box 257, Croton, Ohio 41013. Please open the shipment immediately and check to see if you have received the correct trophies and awards or if there is any damage. If an error has been made or there is damage, contact Mr. Travis Nethers at Croton Craft 1-800-947-5521. Often times, coaches, parents or athletic administrators wish to order additional medals. They may do so quickly and easily by calling Travis Nethers at the above Croton Craft number.
**Soccer Tournament Contact Information**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Contact Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kathleen Coughlin</td>
<td>Director of Sport Management</td>
<td><a href="mailto:kcoughlin@ohsaa.org">kcoughlin@ohsaa.org</a></td>
</tr>
<tr>
<td>Beau Rugg</td>
<td>Director of Officiating</td>
<td><a href="mailto:brugg@ohsaa.org">brugg@ohsaa.org</a></td>
</tr>
<tr>
<td>Don Muenz</td>
<td>State Rules Interpreter</td>
<td><a href="mailto:butsir@columbus.rr.com">butsir@columbus.rr.com</a></td>
</tr>
<tr>
<td>Dale Creamer</td>
<td>SWDAB Secretary</td>
<td><a href="mailto:dcreamer@ohsaa.org">dcreamer@ohsaa.org</a></td>
</tr>
<tr>
<td>Kevin Calver</td>
<td>NWDAB Secretary</td>
<td><a href="mailto:kcalver@ohsaa.org">kcalver@ohsaa.org</a></td>
</tr>
<tr>
<td>Dan Brisker</td>
<td>SEDAB Secretary</td>
<td><a href="mailto:dbrisker@ohsaa.org">dbrisker@ohsaa.org</a></td>
</tr>
<tr>
<td>Doug Ute</td>
<td>CDAB Secretary</td>
<td><a href="mailto:dute@ohsaa.org">dute@ohsaa.org</a></td>
</tr>
<tr>
<td>Don Spinell</td>
<td>EDAB Secretary</td>
<td><a href="mailto:dspinell@ohsaa.org">dspinell@ohsaa.org</a></td>
</tr>
<tr>
<td>Larry Acker</td>
<td>NEDAB Secretary</td>
<td><a href="mailto:lacker@ohsaa.org">lacker@ohsaa.org</a></td>
</tr>
</tbody>
</table>

**OHSAA Tournament Management**

myOHSAA is an internet-based software that allows schools, officials, OHSAA District Athletic Boards and the OHSAA office to access and share important information with each other. Tournament managers will use the purple “Trophy” icon on their myOHSAA accounts to access the tournament management portion of the system.

District Athletic Boards will create sectional and district level tournaments in myOHSAA while the sports management staff at the OHSAA office will create regional and state level tournaments. Once a tournament has been created and a “Tournament Manager” assigned, that manager will see the purple “Trophy” icon and be able to access the tournament portion of myOHSAA.

Managers will use the “View Tournaments” link to access their specific tournament(s). This link will allow them to manage schools, teams, and scores. Links within the tournament management area will provide the access to the emergency contact information for each participating school, the tournament participation lists, the tournament representation reports and access to the officials’ directory.

**CONTRACTING TOURNAMENT OFFICIALS:**
The contracting of tournament officials for all tournament contests, at all levels of play, will be done through ArbiterSports. Officials will no longer be contracted through myOHSAA.
Sectional and district tournament officials for all tournament contests will be contracted by the District Athletic Board through their ArbiterSports Accounts. Regional and state tournament officials for all tournament contests will be contracted by the OHSAA through their ArbiterSports Account. Tournament managers will not use the host school’s arbiter accounts to contract officials.

**OHSAA TOURNAMENT BRACKETS AND RESULTS**

**Sectional Managers - Entering Games/Teams: COMPLETE ASAP FOLLOWING THE DRAW**
Enter all teams on the appropriate line of the brackets for each game as it appears on your brackets. Teams receiving a bye in Round 1 and not playing until Round 2 must be entered in Round 1. Simply enter the bye team on the top line of the preceding game and check the “Is Bye” box for that game in round 1. This will advance the “bye” team to the next round.

**SECTIONAL/MANAGERS - FAXING OR EMAILING BRACKETS:**
On Sunday following your draw, email a hard copy of the bracket including teams, dates, times and seed position of the teams to the OHSAA (Fax: 614-267-1677; Email: tstried@ohsaa.org). We simply use that information to double check the bracket entered in myOHSAA for accuracy.

**SECTIONAL/DISTRICT/REGIONAL MANAGERS - ENTERING SCORES:**
Immediately following a contest, please enter the score. Once the start time of the game has passed, you will see a link to “Report Score” on the bracket. Enter the score and press save. If your game site for the next round is TBA because the site is at one of the participating team’s site, you will need to go to the next game and change the location to the host school’s site. Once the scores of the preceding games are entered the location box in the next game changes by adding the two participating teams.

**REPORTING SOCCER SCORES ENDING BY PENALTY KICKS/SHOOTOUTS**
By NFHS rule for games that are determined by penalty kicks/shootout, one goal is added to the overtime score of the winner of the shootout stage of overtime. Ex: Game is tied 1-1 after the second overtime. Team A wins the shootout 4-3. The final score of the game is Team A - 2 and Team B – 1. Check the box for shootout when reporting the score.
Each District Athletic Board issues its own approved pass for admission to Sectional and District tournaments. No school passes, Golden Buckeye Cards, Faculty Passes, League Passes, or senior citizen discounts are permitted at any tournament contest. The only statewide approved passes in addition to each District Athletic Board’s approved pass(es) are the Board of Directors Pass (left) and Officials’ Observer Passes. You MAY see this at contests and is permitted for entry along with one guest. DAB’s will provide the approved District Athletic Board Pass for respective Districts. Each “DAB” also provides Sectional and District Tournament Managers with the approved Pass List for that particular athletic district.

Pass is TAN Plastic and reflects current 2019-20 school year

Pass is Red/Blue Outline and reflects current 2019-20 school year

### Passes – Pass Lists

Each District Athletic Board assigns officials to Sectional/District sites within the list of eligible tournament officials. Officials receive their contracts via ArbiterOne and are notified by the District Athletic Board and district assigners of any change in date/time/location. All managers should notify officials in advance to secure any contact numbers in the event of last-minute postponements, unforeseen circumstances, etc. Officials’ names are NOT to be provided to participating teams/coaches prior to a contest. Officials are permitted one guest, however, that guest not be permitted in dressing room facilities (where they are available). Rates are:

<table>
<thead>
<tr>
<th>Type</th>
<th>Rates (2019-2020)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regional</td>
<td>Not to exceed $6.00</td>
</tr>
<tr>
<td>Sectional/District</td>
<td>Determined by each District Athletic Board</td>
</tr>
<tr>
<td>State</td>
<td>Determined by the OHSAA’s Board of Directors</td>
</tr>
<tr>
<td></td>
<td>$8.00</td>
</tr>
<tr>
<td></td>
<td>$10.00</td>
</tr>
</tbody>
</table>

### Official’s Rates & Fees

The TRAVEL ALLOWANCE is figured at $1.00/mile **ONE WAY** for any miles traveled **OVER 50 MILES** (based upon “Mapquest”) from the officials’ home ZIP code to the tournament site ZIP code—please know this is ZIP to ZIP, not door to door.

The host site does not pay the tournament officials, including game fee or travel fee. All payments to officials will be conducted via ArbiterPay.
The OHSAA established date for ALL Soccer seeding and drawing meetings in Ohio is **Sunday, October 6, 2019 at 2:00 p.m. (Boys) and 3:00 p.m. (Girls)**.

**ALL SOCCER TOURNAMENT SEED MEETINGS ARE TO BE HELD ON THE ESTABLISHED BOARD APPROVED DATES AND TIMES.**

In all Sectional tournaments that precede District tournaments, seeding is mandatory in the Sectional. In District tournaments NOT preceded by Sectional tournaments, seeding is mandatory. This is interpreted that at least one seeding is to take place in either the Sectional or District tournament. **ALL teams assigned to the first round of the tournament shall be seeded.** The following seeding method **shall prevail for all OHSAA sponsored soccer tournaments.** For purposes of seeding, the last games to be counted will be those played on the date established by the District Athletic Board.

**Soccer Tournament Seeding Procedure**

1. Tournament managers will post the records of all teams in their tournament. It is the responsibility of each school to have its records compiled as shown below and given to the tournament manager on the day of the seeding/drawing meeting. The records will include the number of wins and losses in the divisions of the teams played.

   Example: in a schedule that has played 15 games to date:
   - Division I: 9 wins 2 losses
   - Division II: 2 wins 1 loss
   - Division III: 1 win 0 losses
   - Overall Record: 12-3

   All games played to date shall be recorded. There should be public acknowledgement when a Varsity record includes games against other JV teams or non-member teams.

2. Voting will be done for seeded teams.
   a. All head coaches shall **vote via ballot which shall be made public**, selecting their choice for the number 1 seeded team. The team with the greatest number of votes shall be seeded “Number 1”, second highest #2, etc. until all teams are seeded. In the event of a tie, **only the tied teams will be re-voted upon**. Should a tie occur a second time, a flip of a coin shall determine the seeded team.

   Note: If electronic balloting is used in a District, the results shall be sent to the manager and made public by the manager at the seeding meeting.

   Note: In the event no representative is in attendance from the school, placement of teams on brackets will be done by the manager in accordance with District Athletic Board policy (see #3)

3. After teams are seeded, placement of teams on brackets shall occur. The method for placement of teams on brackets is determined by each District Athletic Board. Please log on to each District Athletic Board website to obtain each District’s procedure. District Athletic Board websites are:

   Central: [www.cdab.org](http://www.cdab.org)  
   Northwest: [www.nwdab.org](http://www.nwdab.org)  
   East: [www.eastohsaa.com](http://www.eastohsaa.com)  
   Southeast: [www.seodab.org](http://www.seodab.org)  
   Northeast: [www.nedab.org](http://www.nedab.org)  
   Southwest: [www.swdab.org](http://www.swdab.org)

4. Tournament managers will distribute brackets to representatives of the participating teams.

5. All brackets shall designate date and time of game.

6. **Since Many Districts utilize the home site of the higher seeded team, designation of the home team is done per District Rules. Please make certain you are aware of home team designation for Jersey Color at the time of the draw.**

7. Home teams will wear **Dark Jerseys and dark socks** throughout the tournament.
Suspended Game Procedures

Tournament games interrupted because of events beyond the control of the responsible administrative authority shall be continued from the point of interruption. Any ejected player or coach cannot participate in the resumed game. Teams playing short will continue to play short. Rule 7-1-3 (page 36 of the NFHS Soccer Rules Book) allowing the head referee to declare an ‘official game’ when a game cannot be continued does NOT apply during tournament games.

If a game must be suspended, site managers should coordinate with coaches, school administrators, District Athletic Board individuals and officials to identify and schedule the first available time to resume and complete the game. District Athletic Board secretaries will inform you of policy regarding the replacement of officials.

If a game must be suspended, remind the Head Referee to complete a report to the OHSAA indicating the following:

- Time Remaining
- Restart, location and which team performs
- Score
- Cards Issued
- Who Kicked off
- Which goal each team defended

Failure To Appear

General Sports Regulation 16.4.1) Baseball, Basketball, Field Hockey, Football, Ice Hockey, Lacrosse, Soccer, Softball, Volleyball, Dual Team Wrestling

If a team “fails to appear” or is not ready to play within 30 minutes of the scheduled starting time of the tournament contest, the space on the bracket may be declared vacant. A “forfeit” shall be declared, and the opposing team shall advance to the next round of competition.

All decisions relative to this regulation shall be made by a representative of the respective district athletic board or the OHSAA Executive Director’s Office.

Each District Athletic Board has their specific policy (which includes monetary fines) in regard to failing to appear for a tournament draw or failing to vote for seeds in their respective Sectional/District Tournaments.

Noisemakers/Pep Bands

“No normal” noisemakers are permitted at soccer tournaments. While we may deem them annoying, Vuvuzelas” made popular in the World Cup are permitted at soccer tournament games. Compressed Air Horns are NOT PERMITTED nor are noisemakers that have power sources behind them. This is addressed in the OHSAA Soccer Tournament Regulations as:

Noisemakers
1. Noisemakers are permitted provided they do not interfere with the game as determined by the site manager or officials. This includes but is not limited to school bands, drums and vuvuzelas.
2. Air Horns/noisemaker prohibited
Air horns and noisemakers that require electric or alternate sources of power are not permitted in the facility.

Pep Bands are gaining in popularity at soccer tournaments and ARE permitted. Unless a specific District Athletic Board has made policies permitting them on the Pass Lists, Pep Band members are required to pay admission.
Though all officials received these procedures in pre-season communication, it would be wise to review with them prior to the game. The Lightning and Inclement Weather Policy is relative to ALL OHSAA Sports.

LIGHTNING AND INCLEMENT WEATHER
These guidelines provide a default policy to those responsible or sharing duties for making decisions concerning the suspension and restarting of practices and contests based on the presence of lightning or thunder. The preferred sources from which to request such a policy for your facility would include the nearest office of the National Weather Service.

Proactive Planning
1. Assign staff to monitor local weather conditions before and during practices and contests.
2. Develop an evacuation plan, including identification of appropriate nearby safer areas, and determine the amount of time needed to get everyone to the designated safer area:
   a.) A designated safer place is a substantial building with plumbing and wiring where people live or work, such as a school, gymnasium or library. An alternate safer place from the threat of lightning is a fully enclosed (not convertible or soft top) metal car or school bus.
3. Develop criteria for suspension and resumption of play:
   a.) When thunder is heard or lightning is seen*, the leading edge of the thunderstorm is close enough to strike your location with lightning. Suspend play for at least 30 minutes and vacate the outdoor activity to the previously designated safer location immediately.
   b.) 30-minute rule. Once play has been suspended, wait at least 30 minutes after the last thunder is heard or lightning is witnessed* prior to resuming play. SPORTS REGULATIONS 102 2019-2020 GENERAL SPORTS REGULATIONS
   c.) Any subsequent thunder or lightning* after the beginning of the 30-minute count will reset the clock and another 30-minute count should begin.
   d.) When lightning-detection devices or mobile phone apps are available, this technology could be used to assist in making a decision to suspend play if a lightning strike is noted to be within 10 miles of the event location. However, you should never depend on the reliability of these devices and, thus, hearing thunder or seeing lightning* should always take precedence over information from a mobile app or lightning-detection device.
   *At night, under certain atmospheric conditions, lightning flashes may be seen from distant storms. In these cases, it may be safe to continue an event. If no thunder can be heard and the flashes are low on the horizon, the storm may not pose a threat. Independently verified lightning detection information would help eliminate any uncertainty.
4. Review the lightning safety policy annually with all administrators, coaches and game personnel and train all personnel.
5. Inform student-athletes and their parents of the lightning policy at the start of the season.
It is IMPORTANT that all Tournament Managers (or assigned person) report final scores of each tournament game as quickly as possible following a contest in the “myOHSAA” management system. Should any bracket change occur as a result of forfeiture, postponement or location change please email the OHSAA immediately at webmaster@ohsaa.org.

As you know, there is an increase in the number of Soccer tournaments covered by area media. Media should receive admission and a copy of rosters/programs upon showing their media credentials at the Pass Gate.

Some stations pay rights’ fees through a delayed process directly to the OHSAA Comptroller. You may want to read information regarding this when stations request this at http://www.ohsaa.org/news-media.

Also included is the Recommended Broadcast Announcement to be provided each broadcast media outlet.

Complete Media Regulations, Broadcast Rights’ Fees, etc., are also available on the web at http://www.ohsaa.org/news-media.

Please direct media requesting credentials to the above link for important information. This site will often answer any media related questions you or the media may have.

### Expectations of All Tournament Sites

1. Be available via telephone and email to correspond with media regarding credential requests, their specific needs, parking information, your specific policies, etc.
2. Establish a “press row” for media members, as well as an overflow area if press row is full.
3. Assign seats if needed, giving priority to larger regional or statewide media outlets and those media that have followed a team for the majority of their season.
4. Be sure that electrical outlets are available for the media and set out power strips, if needed.
5. Explain to media what, if any, wireless internet access signals are available. If possible, a complimentary phone line should be available near the field for media use, as well.
6. If possible, provide media with rosters, programs, statistics, etc., and any other information you have been able to assemble prior to the game.
7. Explain to photographers where they may shoot from.
8. Explain postgame interview procedures to coaches and media before the game.

### Post-Game Responsibilities of All Tournament Sites

1. Report the final score per the instructions listed above.
2. Ensure that interviews take place per the procedures you explained prior to the game.
3. Allow media members a minimum of 60 minutes after the game to work at press row.
4. If inclement weather is an issue and you have an indoor space available for media to work, explain where it is located and any important details associated with that space.
### OHSAA Soccer Delayed Television & Video Webcast Rates

<table>
<thead>
<tr>
<th>Commercial Stations: Cincinnati, Cleveland, Columbus, And State/Regional Cable-over 750,001</th>
<th>Sectional/District</th>
<th>Regional</th>
<th>State Semifinal</th>
<th>State Final</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Other Stations</td>
<td>No Charge</td>
<td>$300.00</td>
<td>$400.00</td>
<td>$500.00</td>
</tr>
<tr>
<td>No Charge</td>
<td>$150.00</td>
<td>$200.00</td>
<td>$250.00</td>
<td></td>
</tr>
</tbody>
</table>

Additional Information/Fees:
- Tape-delayed contests may not begin prior to 10:00 p.m. the day of the contest. Approval for delayed telecasts/video webcasts permit companies the right to show the contest an unlimited number of times for two weeks following the date of the contest. Additional airing of contests following the two-week period shall result in additional rights fees assessed at rates to be negotiated/determined by the OHSAA Commissioner’s office.

- (#) The OHSAA may grant to a company/companies exclusive rights for live or tape-delayed coverage of the state tournament and/or finals and the first right of refusal for live or tape-delayed coverage of all other OHSAA tournament events. Should exclusivity be granted, approval for other companies to broadcast a tournament contest must be granted by procedures approved by the OHSAA Commissioner’s office. In sports not granted exclusivity, approval to broadcast a tournament contest must be granted by the tournament managers or OHSAA (state level).

- If approved by the OHSAA, rights fees for live telecasts of tournament contests when exclusivity has not been granted are to be negotiated/determined by the OHSAA Commissioner's office.

- Rights fees for tape-delayed coverage by educational access (non-commercial) stations: $50 per contest or tournament.
  - Rights fees are waived for student webcasts on the school owned/supported platform

- Rights fees for stations to resell video tapes/DVDs: $50 donation to the OHSAA Respect The Game Sportsmanship Program per sports season.

### OHSAA Soccer RADIO/AUDIO Webcast Rates

<table>
<thead>
<tr>
<th>ALL Stations</th>
<th>Sectional/District</th>
<th>Regional</th>
<th>State</th>
</tr>
</thead>
<tbody>
<tr>
<td>No Charge</td>
<td>$60.00</td>
<td>N/A</td>
<td></td>
</tr>
</tbody>
</table>

Rights fees for audio-only coverage by educational access (non-commercial) stations: $25.00 per contest or tournament

- Rights fees are waived for student webcasts on the school owned/supported platform
Emergency/Crisis Management Guidelines

Event & Site Security

The following is provided to help managers with a systematic approach to establish proper security for the specific nature of each event. With the appropriate security, the event will be conducted in a friendly environment that minimizes risk. The staff and management will be prepared to prevent, anticipate and handle problems. A basic checklist below should be adjusted accordingly for the nature of each event.

1. **Review Changes** – during pre-planning, review any changes to be made from the previous events.

2. **Head of Security** – prepare to meet with the head of security for the event and host management. Written materials outlining needs, location hours to work and responsibilities should be prepared.

3. **Usher Assignments** – during meetings with site reps and security, review the number of security officers and their locations. Review usher assignments and any supervisory responsibilities. Provide, in writing, specific policies you have which would prohibit specific actions. Be certain to plan carefully for entrance and exit to the playing area. Prepare contact information for specific problems and emergencies. Access to immediate communication via cell phones and/or remote devices is invaluable. Discuss crowd management and foot traffic flow.

4. **Written Emergency Plan** – review the facility plan for emergency situations and adjust as needed for your event. Steps should be outlined in advance as to the procedures to be followed in the event of an emergency (i.e. weather, structure, catastrophic injury, etc.) Public address announcements, security personnel assistance, etc. need to be discussed in advance.

5. **Who Needs to Know** – host administration should work with any sponsoring organization to determine a core group of individuals that would need to be involved if a major decision regarding the event needs to be made. Representatives of the officiating crew, host administration, security, etc. may need to be involved. A few key reminders:
   - Obtain the Cell Phone numbers of all coaches competing at your tournament
   - Obtain the Cell Phone numbers of all Athletic Administrators of teams competing in your tournament
   - Obtain the Cell Phone numbers of the District Athletic Board Secretary at the Sectional/District level
   - Obtain the Cell Phone number of the District Board member(s) overseeing your tournament at the sectional/district level; OHSAA Assistant Commissioner if a Regional or State Tournament
   - Obtain contact information for major media outlets for helping convey messages of cancellations

6. **Public Relations** – In case of emergency or potential evacuation, PA announcements should be prepared to address fans. Following any such occurrence, the media should be provided with a statement regarding the situation and its handling from the tournament manager, District Athletic Board member or OHSAA Assistant Commissioner.

7. **Contingency Plan** – Have all plans in place in the event a contest cannot be played. Back-up sites, alternate dates, additional equipment are all factors to take into consideration.

8. **Entry/Exit Plan** – Crisis management plans for sites should include a clear understanding by any administrators and/or tournament management of all entries and exits. The public address announcer should be familiar with these as well.

9. **Parking & Traffic Flow** – many issues arise from parking and traffic flow problems. Eliminate many of these problems by addressing parking and traffic flow issues prior to the contest. Take into consideration the potential size of crowd, whether charges for parking exist, etc. If parking charges are enforced, provide proper receipts, have experienced people making change and directing traffic. This may require involvement from your local law enforcement agency.

10. **Crowd Expectations** – carefully study match-ups, communicate with competing administrators to anticipate size of crowds. Secure the proper security, ushers, ticket sellers/takers to eliminate security issues that may develop as a result. It is important to relay this information to the various individuals employed at your tournament site.

11. **Wrap-Up and Debriefing** – At the conclusion of your tournament, solicit feedback and compile from the various individuals that worked at your tournament. This will go a long way toward improving problem areas for future tournaments.
# Emergency Action Plan

<table>
<thead>
<tr>
<th>Name of Designated Person</th>
<th>Role</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Attends to injured athlete(s) or spectator(s) and controls immediate scene.</td>
</tr>
<tr>
<td></td>
<td>Telephones 911 or other pre-determined emergency number, maintains procedures for calling 911.</td>
</tr>
<tr>
<td></td>
<td>Supervises team and/or other athletes</td>
</tr>
<tr>
<td></td>
<td>Meets medical personnel at gate and guides them to injured person(s), maintains all necessary keys to critical entry points</td>
</tr>
<tr>
<td></td>
<td>Calls Parents/Guardians/School Personnel if necessary</td>
</tr>
<tr>
<td></td>
<td>Accompanies injured person(s) to hospital</td>
</tr>
<tr>
<td></td>
<td>Telephones security</td>
</tr>
</tbody>
</table>
The following overtime procedure has been approved by the OHSAA to be used at all Sectional, District, Regional and State tournament games. Please review these procedures, KEEP THEM HANDY AT YOUR SITE, and review with officials the correct procedures prior to the start of the game. It is essential the correct overtime procedures be followed, knowing schools have not utilized overtime procedures at any time during the regular season. Also, please tear out and remove the Special Announcement and give to your Public Address Announcer to be read prior to the beginning of the overtime period.

A. Tournament Tie Procedures
   When the score is tied at the end of regulation time, the referee will instruct both teams to return to their respective team benches. There will be five minutes during which both teams may confer with their coaches and the head referee will instruct both teams as to proper procedures.
   i. Teams will play one 15-minute sudden victory overtime period. If neither team scores during the first overtime period, teams will play a second 15-minute sudden victory overtime period.
   ii. Prior to the first overtime period, a coin toss shall be held as in Rule 5-2-2 (d)(3).
   iii. If neither team scores during the first 15-minute overtime period, teams shall alternate the kickoff and change ends for the second overtime period.
   iv. There shall be a two-minute interval between periods.

1. If neither team scores during the second overtime period, all coaches, officials and team captains following a two-minute interval shall assemble at the halfway line to review the procedures for a penalty kick shootout as outlined below:

D. Game Management Procedures
   1. The head referee shall choose the goal at which all of the penalty kicks shall be taken based upon field and weather conditions.
   2. Per Rule 1-6-1, spectators shall be confined to areas at least 10 feet from the touch line, team/official area and goal line. No one shall be permitted directly behind either goal unless seated in bleachers.
   3. The coin toss shall be held as in Rule 5-2-2 (d)(3) and the team winning the coin toss will have the choice of kicking first or second.
   4. Prior to commencement of each set of penalty kicks, each coach will submit a list of five kickers by name, number, and sequence (i.e. first through the fifth) to the head referee. Substitution for a kicker is only permitted for injury or as provided for in IX (F), “Misconduct Procedures,” and must be coordinated through the head referee.
   5. Teams will alternate kickers.
   6. The ball may not be played by anyone except the goalkeeper after it has been kicked. There is no follow-up.
   7. During all tie-breaker penalty kicks, the ball remains alive until its momentum is spent, it goes out of bounds or it is retouched by the kicker.
   8. The defending team may change the goalkeeper prior to each kick.
   9. The tie-breaker procedure initially requires a maximum of five kicks per team. The team scoring the greater number of goals from their kicks shall be declared the winner. Where a team has taken fewer than five kicks and has already scored a greater number of goals than their opponent can score if that opponent is permitted to take all five of its kicks, the tie-breaker procedure is terminated and the winner is declared to be the team which has already scored the greater number of goals.
   10. Sudden victory begins with the second set of kicks, wherein if one team scores and the other teams does not score, the game is ended without more kicks being taken.
   11. Both teams are permitted on the field, along the halfway line, during taking of kicks from the penalty mark. Kickers of each team must remain within the center circle, until called for their kick. Coaches and nonkicking, rostered players shall remain along the halfway line. The home team shall occupy the halfway line closer to the touchline on the bench side, while the visiting team shall occupy the halfway line closer to the opposite touchline.

E. Selection of Kickers
   1. Eligible Players – Players eligible to participate in the penalty kick shootout include the goalkeeper and any players on or off the field, except those who may have been disqualified or ejected.
   2. Each coach will select five players per set of kicks based upon the following guidelines:
If a tie still remains, repeat steps 3 and 4 until a winner is determined.

3. If, after any odd-numbered set of five kickers, one team has fewer than five eligible players for the next, even-numbered set of five kickers, due to injury disqualification or ejection, etc., that next, even-numbered set shall consist, for both teams, of the same number of eligible players also eligible under Section IX(E)(2), above.

Example: After completion of the first set of five kickers, with each team having scored four goals, Team A has only three players eligible for the second set of five kickers, i.e., who are on the roster and who did not kick in the immediately preceding set of five kickers. The second set of kickers will consist of the three remaining Team A players who did not kick in the immediately preceding set of five kickers and any three of Team B’s eligible players who did not kick in the immediately preceding set of five kickers.

F. Player Misconduct Procedures

1. Cautioned Players
   a. One of the five players listed to take a kick is cautioned after he/she takes the kick. That player is not eligible to kick again until two complete set of five kicks have completed beyond the set of kicks in which the caution was issued.
      i. Player “X” is one of the first five kickers, and is cautioned after taking his/her kick. Player “X” is not eligible to kick again until the set beginning with the 16th kick.
      ii. Player “Y” is one of the second set of five kickers and is cautioned after taking his/her kick. Player “Y” is not eligible to kick again until the set beginning with the 16th kick.
   b. One of the five players listed to take a kick is cautioned before he/she takes the kick. That player is not eligible to kick until the next set of five kicks. Another eligible player not listed in that set of kicks must take the cautioned player’s original turn.
   c. When a goalkeeper is issued a caution during any set of five kicks, he/she cannot re-enter until the next opponent completes his/her kick. A substitution is permitted for the cautioned goalkeeper.

2. Disqualified Players
   a. Any player, including the goalkeeper, who is disqualified, may not participate any further. If his/her kick is not already completed, a substitute is permitted.
The financial procedures for conducting Sectional/District Tournaments have been revamped recently and no longer permit the use of individual checking accounts for conducting the financial matters of OHSAA Tournaments. **ALL INSTRUCTIONS for these procedures will be outlined by District Athletic Board Treasurers** (listed below) at the respective District Athletic Board Managers’ Meetings. Essentially, *all tournament finances will now be maintained by the school system or site.*

Payment to officials for all Sectional/District games is determined by the respective District Athletic Boards and this will be communicated by DAB’s Directly to Managers.

Any questions surrounding these new procedures can be directed to the respective District Athletic Board Treasurers listed below or to the Chief Financial Officer of the OHSAA, Jeff Jordan at jjordan@ohsaa.org

### District Athletic Board Treasurers

<table>
<thead>
<tr>
<th>Central District</th>
<th>East District</th>
<th>Southeast District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jim Hayes</td>
<td>Richard Hall</td>
<td>Rick Edwards</td>
</tr>
<tr>
<td>1790- Edgewood Drive</td>
<td>400 Richards Road</td>
<td>34621 Crew Rd.</td>
</tr>
<tr>
<td>Circleville, OH 43113</td>
<td>Zanesville, OH 43701</td>
<td>Pomeroy, OH 45769</td>
</tr>
<tr>
<td>C: 740-541-5582</td>
<td></td>
<td>C: 740-591-9427</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Northeast District</th>
<th>Northwest District</th>
<th>Southwest District</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark McGuire</td>
<td>Bill Hanna</td>
<td>Bob Huelsman</td>
</tr>
<tr>
<td>c/o Solon High School</td>
<td>350 Mohawk Dr.</td>
<td>P.O. Box 277</td>
</tr>
<tr>
<td>33600 Inwood Rd.</td>
<td>Ottawa, OH 45875</td>
<td>Covington, OH 45318</td>
</tr>
<tr>
<td>Solon, OH 44139</td>
<td>H: 419-523-0047</td>
<td>H: 937-473-3463</td>
</tr>
<tr>
<td>W: 440-349-6247</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
The safety of our student-athletes is of utmost concern at all times. Information regarding the following important topics can be found at the OHSAA’s “Healthy Lifestyles and Sports Medicine” webpage at http://www.ohsaa.org/medicine/default.asp. Additional information relative to various equipment and rules relative to medical issues can be found throughout this manual as well.

- Heat Stress and Athletic Participation
- Recommendations for Hydration to Prevent Heat Illness
- Suggested Guidelines for Management of Head Trauma in Sports
- Communicable Disease Procedures (can also be found on page 113 of the NFHS 2015-16 Rules Book)
- Links to the following sites:
  - Joint Advisory Committee on Sports Medicine
  - Ohio Athletic Trainers Association
  - American Medical Society for Sports Medicine
  - Ohio Parents for Drug Free Youth
  - National Athletic Trainers Association (NATA)
  - Gatorade Sports Science Institute News

The OHSAA has made a concerted effort to provide educational resources to member schools on this vital topic of concussion management. The following are resources that are currently available:

1. **Suggested Guidelines for Concussion Management in Sport** – a publication from the NFHS

2. **Questions vital to diagnosing concussion** – Q & A and a video from an ESPN special on concussions -

3. **Concussion in Sports – What you Need to Know** - A 20-minute course will be available by June 1 at no cost to the user and will be available on [www.nfhslearn.com](http://www.nfhslearn.com). The course was designed for coaches, parents, officials and students to assist in recognizing the signs and symptoms of concussion and to take the appropriate steps to manage them. The OHSAA strongly suggests that schools include this course in the preseason meetings with coaches, parents and students.

4. **Centers for Disease Control – Resources to Prevent and Recognize Concussions** - [http://www.cdc.gov/Features/Concussion](http://www.cdc.gov/Features/Concussion)

5. **Fact Sheets for Parents, Coaches and Athletes** - [http://www.ohsaa.org/medicine/ParentsFactsheet.pdf](http://www.ohsaa.org/medicine/ParentsFactsheet.pdf)
   [http://www.ohsaa.org/medicine/AthleteFactsheet.pdf](http://www.ohsaa.org/medicine/AthleteFactsheet.pdf)

6. **Video from the Washington Interscholastic Activities Association – Recognizing Sports Concussions**
   [http://www.ohsaa.org/medicine/Concussion%20Stuff/DVD_1_0000.wmv](http://www.ohsaa.org/medicine/Concussion%20Stuff/DVD_1_0000.wmv)

The OHSAA has adopted the following sports regulation:

This OHSAA regulation, as amended to incorporate this recent legislation, now reads: Any student, while practicing for or competing in an interscholastic contest, who exhibits signs, symptoms or behaviors consistent with having sustained a concussion or head injury (such as loss of consciousness, headache, dizziness, confusion or balance problems) shall be immediately removed from the practice or contest by either of the following:

1) The individual who is serving as the student’s coach during that practice or competition.

2) An individual who is serving as a contest official or referee during that practice or competition. RETURN TO PLAY PROTOCOL If a student is removed from practice or competition due to a suspected concussion or head injury, the coach or referee who removes the student shall not permit the student, ON THE SAME DAY THE STUDENT IS REMOVED, to return to that practice or competition or to participate in any other practice or competition for which the coach or contest official is responsible.
Any athlete who exhibits signs, symptoms or behaviors consistent with a concussion (such as loss of consciousness, headache, dizziness, confusion or balance problems) shall be immediately removed from the contest and shall not return to play until cleared with written authorization by an appropriate health care professional.

**UNDER NO CIRCUMSTANCES WILL THE INDIVIDUAL BE PERMITTED TO RETURN ON THE SAME DAY AS HAVING BEEN REMOVED**

In Ohio, an "appropriate health care professional" shall be a **physician**, as authorized under ORC Chapter 4731 and includes both doctors of medicine (M.D.) and doctors of osteopathy (D.O.) and an **athletic trainer, licensed** under ORC Chapter 4755.
Though most schools have a Certified Athletic Trainer present at Varsity contests and all coaches are required to maintain a valid Pupil Activity Certificate through the Ohio Department of Education that includes a Sports’ First Aid component, it is important to keep up to date on the remote risk that blood borne infectious diseases can be transmitted during basketball practice and contests. For example, Hepatitis B can be present in blood as well as other bodily fluids. Procedures for reducing the potential transmission of these infectious diseases should include, but should not be limited to the following:

1. The bleeding must be stopped, the open wound covered and if there is an excessive amount of blood on the uniform, it must be changed before the athlete may participate.
2. Routine use of gloves or other precautions to prevent skin and mucous-membrane exposure when contact with blood and other body fluids is anticipated.
3. Immediately wash hands and other skin surfaces if contaminated (in contact) with blood or other body fluids. Wash hands immediately after removing gloves.
4. Clean all contaminated surfaces and equipment with an appropriate disinfectant before competition resumes.
5. Practice proper disposal procedures to prevent injuries caused by needles, scalpels and other sharp instruments or devices.
6. Although saliva has not been implicated in HIV transmission, to minimize the need for emergency mouth-to-mouth resuscitation, mouthpieces, resuscitation bags, or other ventilation devices should be available for use.
7. Athletic trainers/coaches with bleeding or oozing skin conditions should refrain from all direct athletic care until the condition resolves.
8. Contaminated towels should be properly disposed of/disinfected.
9. Follow acceptable guidelines in the immediate control of bleeding and when handling dressings, mouthguards and other articles containing body fluids.

You are encouraged to log on to the OHSAA’s website at www.ohsaa.org and refer to the Sports’ Medicine dropdown menu for additional information.

The OHSAA’s Board of Directors approved the following policy with advice from the Ohio Department of Health and shall observe this policy at tournament time in the event of an H1N1 Influenza outbreak.

1. The Ohio Department of Health has advised that it will be the decision of each local health authority in Ohio as to whether or not to close a school or university due to an influenza outbreak; however, at this time the Centers for Disease Control are not recommending closures except in extreme circumstances.
2. In the event schools remain open, competitors and teams shall be expected to play tournament contests on the dates scheduled.
3. In the event schools are closed, the OHSAA, in conjunction with our District Athletic Boards and tournament personnel, shall reschedule the tournament contest for the schools thus affected.
4. Please watch the OHSAA web site home page at www.ohsaa.org and the specific sport page on the web site for more information.
Early fall football, cross country, soccer and field hockey practice are conducted in very hot and humid weather in many parts of the United States. Due to the equipment and uniform needed in football most of the heat problems have been associated with football.

Under such conditions the athlete is subject to the following:

**Heat Cramps** - painful cramps involving abdominal muscles and extremities caused by intense, prolonged exercise in the heat and depletion of salt and water due to profuse sweating.

**Heat Syncope** - weakness, fatigue and fainting due to loss of salt and water in sweat and exercise in the heat. Predisposes to heat stroke.

**Heat Exhaustion (Water Depletion)** - excessive weight loss, reduced sweating, elevated skin and deep body temperature, excessive thirst, weakness, headache and sometimes unconsciousness.

**Heat Exhaustion (Salt Depletion)** - exhaustion, nausea, vomiting, muscle cramps, and dizziness due to profuse sweating and inadequate replacement of body salts.

**Heat Stroke** - an acute medical emergency related to thermoregulatory failure. Associated with nausea, seizures, disorientation, and possible unconsciousness or coma. It may occur suddenly without being preceded by any of the other clinical signs. The individual is usually unconscious with a high body temperature and hot, dry skin (heat stroke victims, contrary to popular belief, may sweat profusely).

It is believed that the above mentioned heat stress problems can be controlled provided certain precautions are taken. According to the American Academy of Pediatrics Committee on Sports Medicine, heat related illnesses are all preventable. (Sports Medicine: Health Care for Young Athletes, American Academy of Pediatrics, 1991). The following practices and precautions are recommended.

1. Each athlete should have a physical examination with a medical history when first entering a program and an annual health history update. History of previous heat illness and type of training activities before organized practice begins should be included. State High School Associations recommendations should be followed.

2. It is clear that top physical performance can only be achieved by an athlete who is in top physical condition. Lack of physical fitness impairs the performance of an athlete who participates in high temperatures. Coaches should know the Physical Condition of their athletes and set practice schedules accordingly.

3. Along with physical conditioning the factor of acclimatization to heat is important. Acclimatization is the process of becoming adjusted to heat and it is essential to provide for Gradual Acclimation to Hot Weather Activities. It is necessary for an athlete to exercise in the heat if he/she is to become acclimatized to it. It is suggested that a graduated physical conditioning program be used and that 80% acclimatization can be expected to occur after the first 7-10 days. Final stages of acclimatization to heat are marked by increased sweating and reduced salt concentration in the sweat.

4. The old idea that water should be withheld from athletes during workouts has NO SCIENTIFIC FOUNDATION. The most important safeguard to the health of the athlete is the replacement of water. Water must be on the field and readily available to the athlete at all times. It is recommended that a minimum of 10 minutes water break be scheduled for every half-hour of heavy exercise in the heat. Athletes should rest in a shaded area during the break. WATER SHOULD BE AVAILABLE IN UNLIMITED QUANTITIES. Check and be sure athletes are drinking the water. Cold water is preferable. Taking ample water before practice or games has also been found to aid performance in the heat.
5. Salt should be replaced daily. Modest salting of foods after practice or games will accomplish this purpose. Salt tablets are not recommended. ATTENTION MUST BE DIRECTED TO REPLACING WATER -- FLUID REPLACEMENT IS ESSENTIAL.

6. Know both the Temperature and Humidity. The greater the humidity the more difficult it is for the body to cool itself. Test the air prior to practice or game using a wet bulb, globe, temperature index (WBGT index) which is based on the combined effects of air temperature, relative humidity, radiant heat and air movement. The following precautions are recommended when using the WBGT Index: (ACSM's Guidelines for the Team Physician, 1991)

<table>
<thead>
<tr>
<th>AIR TEMP</th>
<th>DANGER ZONE</th>
<th>CRITICAL ZONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>70 F</td>
<td>80% RH</td>
<td>100% RH</td>
</tr>
<tr>
<td>75 F</td>
<td>70% RH</td>
<td>100% RH</td>
</tr>
<tr>
<td>80 F</td>
<td>50% RH</td>
<td>80% RH</td>
</tr>
<tr>
<td>85 F</td>
<td>40% RH</td>
<td>68% RH</td>
</tr>
<tr>
<td>90 F</td>
<td>30% RH</td>
<td>55% RH</td>
</tr>
<tr>
<td>95 F</td>
<td>20% RH</td>
<td>40% RH</td>
</tr>
<tr>
<td>100 F</td>
<td>10% RH</td>
<td>30% RH</td>
</tr>
</tbody>
</table>

RH = RELATIVE HUMIDITY

One other method of measuring the relative humidity is the use of a sling psychrometer, which measures wet bulb temperature. The wet bulb temperature should be measured prior to practice and the intensity and duration of practice adjusted accordingly. Recommendations are as follows:

<table>
<thead>
<tr>
<th>AIR TEMP</th>
<th>DANGER ZONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under 60 F</td>
<td>Safe but always observe athletes</td>
</tr>
<tr>
<td>61-65 F</td>
<td>Observe players carefully</td>
</tr>
<tr>
<td>66-70 F</td>
<td>Caution</td>
</tr>
<tr>
<td>71-75 F</td>
<td>Shorter practice sessions and more frequent water and rest breaks</td>
</tr>
<tr>
<td>75+ F</td>
<td>Danger level and extreme caution</td>
</tr>
</tbody>
</table>

7. Cooling by evaporation is proportional to the area of skin exposed. In extremely hot and humid weather reduce the amount of clothing covering the body as much as possible. Never Use Rubberized Clothing.
Please Pull Out and provide to Public Address Announcer

Ladies and Gentlemen, the following overtime procedure is approved by the OHSAA to be used at all tournament contests:

1. After a 5-minute interval at the end of regulation, there will be ONE 15-minute SUDDEN VICTORY overtime period.

2. IF neither team scores during the first SUDDEN VICTORY overtime period, there will be a 2-minute break after which the teams will play a second 15-minute SUDDEN VICTORY overtime period.

3. If neither team scores during the second overtime period, there will be kicks from the Penalty Mark to determine a winner.

4. If one team scores more goals in the first set of 5 kickers for each team, they will be the winner and advance to the next tournament game.

5. If the teams REMAIN tied after 5 kickers, they will proceed to a second set of 5 different kickers. This round is sudden victory, wherein if one team’s kicker scores and the other does not, the scoring team wins and advances to the next tournament game with no more kicks being taken.

6. If the teams REMAIN tied at the end of the second set of 5 kickers, sudden victory kicks will continue until a winner is determined.

Opening Remarks & Introduction of Teams

Ladies and gentlemen, we live in a great country with freedoms like no other. To honor America and in respect for ALL whom have served this great country to defend these freedoms, you are invited to stand and sing our National Anthem, The Star-spangled Banner.

Playing of the National Anthem

The Executive Director of the Ohio High School Athletic Association, the Board of Directors and the _________________ District Athletic Board of the Ohio High School Athletic Association extends to each of you a cordial welcome to this Division _____ Soccer Tournament game between ___________________ High School and ___________________ High School.

The officials assigned to this game have met all requirements set forth by the Ohio High School Athletic Association and have been selected for their important role through a system approved by the Board of Directors and includes the involvement of coaches and Athletic Administrators at participating schools.

The officials for this game are: ________________________, ________________________, and ________________________.

The student-athletes, coaches AND officials are guests of the Ohio High School Athletic Association and you are requested to treat them with respect in keeping with the ideals of good sportsmanship.

Introduce Teams (ALL players) and Coaches
Attention Ladies & Gentlemen

Spectators taking photographs or videos may not interfere with the view of this contest by other spectators, nor may they take additional space in seats that have been purchased.

In addition, all photographs and videos taken by spectators at this event are for personal use ONLY. The use of photographs or videos for commercial, scouting or coaching purposes is strictly prohibited.

The Ohio High School Athletic Association reserves the right to remove offenders from this contest, invoke additional penalties and to see maximum legal recourse against violators of these regulations.

Thank you for your understanding and adherence to this policy.
Though each individual Athletic District will set their own protocol for the presentation of awards, we encourage the inclusion of school administrators for the presentation of awards. Many District Athletic Board members will be present to assist with awards presentations. Please locate the presenter, and the respective principal or athletic director assisting with the presentation. District Athletic Board procedures may possibly NOT include the principal and/or athletic director in the presentation of awards. District Athletic Board members should inform you of this prior to the presentation.

**District Runner-Up**

Ladies & Gentlemen, please direct your attention to mid-field where _______________________, representing the ______ District Athletic Board will present today's/tonight's District Runner-Up and District Champion trophies along with _______________ and _______________ the Principal/Athletic Directors of the respective schools.

When your name is called, please step forward to be recognized.
First, for the 2019 District Runner-Up ___________________________.

(Board member/Representative hands individual medallion to principal and principal puts them around the neck of each individual. Please give the presenter time for each one.)

Would the captains for the ______________ please come forward for the presentation of the Team Trophy.

**District Champion**

And now, the 2019 District Champion in Division _____, the ______________.

(Board member/Representative hands individual medallion to principal and principal puts them around the neck of each individual. Please give the presenter time for each one.)

Would the captains for the ______________ please come forward for the presentation of the Team Trophy.

(After presenting)

Congratulations to the ________________ who will now advance to the Regional Semi-Final at ________________ on _____________________.

Thanks to ____________________ (site name) and ____________________ (manager) for serving as a host for the District Championship. Thank you for your attendance and support of Ohio High School Student-Athletes and please travel home safely.
This game between ___________________________ High School
and ___________________________ High School is being broadcast through the cooperation of the Ohio High School Athletic Association.

The Ohio High School Athletic Association is a voluntary, non-profit, educational organization through which member schools work cooperatively to adopt the standards and regulations that guide their interscholastic activities. The upholding of these standards and the adherence to the regulations helps to provide more wholesome and educationally worthwhile activities for high school youth.

The schools participating in this contest consider interscholastic athletics an integral part of the educational program and primarily for the purpose of making better men and women out of their students. Unless it accomplishes this, it cannot be justified in the high school program.

Tonight's tournament is one of many being played throughout the State leading to the State Championship. The OHSAA and the participating schools reserve all broadcasting rights to tonight's game and no delayed or rebroadcast is authorized without the written permission of the Ohio High School Athletic Association.
Ohio High School Athletic Association
4080 Roselea Place, Columbus, Ohio 43214
Phone: 614-267-2502  Fax: 614-267-1677
www.ohsaa.org

Tournament Site Inspection Form

TO: SECTIONAL/DISTRICT TOURNAMENT MANAGERS
RE: INSPECTION OF TOURNAMENT SITES

The Board of Directors of the Ohio High School Athletic Association has ruled that all tournament sites should be thoroughly inspected by the manager and/or other competent individuals and not found wanting in safety factors.

This precaution should take place within the week prior to the first tournament game.

After your facilities have been carefully inspected, sign the report and mail to the secretary of the District Athletic Board.

We the undersigned, hereby certify that we have carefully inspected the floor, premises and facilities of the tournament site and found no apparent defects before the first game of the tournament has been played.

________________________________________________
________________________________________________
________________________________________________
________________________________________________

TOURNAMENT SITE________________________________________________________ Location
NOTE: The following regulations apply to all levels of tournament competition unless otherwise specified. They were adopted by the Ohio High School Athletic Association Board of Directors on August 8, 2019. The Executive Director is authorized to modify these regulations when deemed necessary, subject to ratification by the Board of Directors. Changes from 2017 to 2018 Tournament Regulations are shaded in gray.

II. ORGANIZATION OF TOURNAMENTS
A. Each District Athletic Board (DAB) organizes and conducts Sectional and District Tournaments in their respective districts, subject to the rules and regulations adopted by the Board of Directors. Sectional / District site managers will receive supplemental information from respective District Athletic Boards. Site selection and play dates of Sectional/District tournaments are at the discretion of each District Athletic Board.
B. The Regional and State Tournaments are under the direct control of the Executive Director’s office. There will be three boys divisions (I, II, and III) and three girls divisions (I, II, and III). Site selection for Regional Tournaments is at the discretion of the Executive Director’s office and may be changed at any time.
C. There is no restriction/requirement at any level of play regarding artificial or natural surfaces. Sites must meet minimum requirements of the NFHS.
D. The OHSAA maintains the authority to change the site, date, or time of any Regional or State tournament assignment.
E. Completion of the OHSAA Tournament Entry Form is the school’s agreement to play at the site, day and time assigned by the Executive Director’s office.

III. ELIGIBILITY OF STUDENTS AND COACHES
A. All participants must be eligible under the Bylaws and Sports Regulations of the Ohio High School Athletic Association. Only one school team sponsored by a member school is eligible to participate.
B. A student who uses anabolic steroids or other performance enhancing drugs is ineligible for interscholastic competition until such time as medical evidence can be presented that the student’s system is free of anabolic steroids or other performance enhancing drugs.
C. Only Board of Education approved coaches with valid Pupil Activity Coaching Permits issued by the Ohio Department of Education are permitted to be in the bench area or locker room prior to, during, and after any tournament contest.

IV. TOURNAMENT ENTRY AND PAPERWORK REQUIREMENTS
A. Tournament Entry/Withdrawal
   Member schools wanting to participate in the 2019 OHSAA Soccer Tournaments must indicate their intent to participate on their 2019-20 OHSAA Sports Participation Card in myOHSAA. Tournament entry confirmation begins August 1, 2019 and ends October 1, 2019. Schools that change their tournament participation after October 1, 2019 will be subject to a $50 penalty per sport.
B. Tournament Paperwork Requirements
   Participating schools must provide all program material, pass lists and any other materials as requested to the respective tournament managers.

V. TOURNAMENT DRAW AND SEEDING PROCEDURE
NOTE: The established date for all seeding and drawing meetings in Ohio is Sunday, October 6, 2019. Boys’ Tournament Draws at 2:00 p.m. and Girls’ Tournament Draws at 3:00 p.m.
A. In the Sectional Tournaments that precede District Tournaments, seeding is mandatory in the Sectional. In District Tournaments not preceded by Sectional Tournaments, seeding is mandatory. (NOTE: This means that at least one seeding is to take place in either the Sectional or District Tournament.) The following seeding method shall prevail for all OHSAA sponsored Tournaments.
B. Soccer Tournaments
1. **All teams shall be seeded.** For purposes of seeding, the last matches to be counted will be those played on the date established by the District Athletic Board.

C. Soccer Tournament Seeding Procedure

1. Tournament managers will post the records of all teams in their tournament. It is the responsibility of each school to have its records compiled as shown below and given to the tournament manager prior to the start of seed voting. The records will include the number of wins and losses in the divisions of the teams played, e.g., 18 team schedule –

   Division I school:
   
   **12 wins – 2 losses – Division I**
   
   **3 wins – 1 loss – Division II**

   All matches played shall be recorded.

D. Voting on Seeded Teams

1. All head coaches shall vote **via ballot which shall be made public**, selecting their choice for the #1 seeded team. The team with greatest number of votes shall be seeded #1, second highest #2, etc, until all teams are seeded. In case of a tie only the tied teams will be re-voted upon. If a tie should occur the second time, a flip of the coin shall determine the seeded team. NOTE: If electronic balloting is utilized in a District, the results shall be sent to the manager and made public by the manager at the drawing meeting.

2. Each District Athletic Board (DAB) is permitted to determine voting protocol – whether teams may be permitted to vote for themselves and/or whether high and low voted seeds are dropped.

E. Placement of Teams on Brackets

1. Each District Athletic Board shall determine placement of teams on brackets. If a school fails to have a representative present at the seeding and drawing meeting, the manager shall place the school (s) on the bracket in accordance with the respective District Athletic Board’s Policy.

2. Sample brackets will be distributed to each manager. Samples of brackets are included in the manager's materials and can be found on the OHSAA web site. The tournament manager will distribute brackets to representatives of participating teams. All brackets shall designate date and time of match. Since many districts permit higher seeded teams to host on their home field, designation of the HOME team is determined by each District Athletic Board.

VI. **TOURNAMENT DATES**

A. **Sectional Tournaments** - shall be scheduled to be completed by October 19, 2019.

B. **District Tournaments** – shall be scheduled to be completed by October 26, 2019.

C. **Regional Tournaments** – shall be **October 29, 30 and November 2, 2019**.

D. **State Tournaments** – shall be **November 5, 6, 8 and 9, 2019**.

*Note*: Regional tournament dates will not be moved due to schedule changes at the District level. Room should be built into tournaments at the District level

VII. **PARTICIPATING SCHOOL ADMINISTRATIVE RESPONSIBILITIES**

A school administrator or a person designated by the school shall assist the tournament site manager with crowd supervision when asked. The school administrator or designee should report to the tournament site manager upon arrival to the site. Knowing in some cases this person may be the coach, the coach should be informed of this responsibility prior to the contest and reviewed at the seed meeting.

A. No team will be permitted to compete in a tournament contest unless accompanied by the coach or a person authorized by the Board of Education. This school representative shall be present throughout the tournament contest. Teams unaccompanied by such school representative will be disqualified.

B. If a girl’s team coach is male, it is **recommended** that a female (non-high school student) accompany the team.

VIII. **OFFICIALS**

A. **Sectional and District** – Officials shall be assigned by the District Athletic Boards from pools provided by the OHSAA.
B. **Regional and State** – Officials will be assigned by the Executive Director’s office according to the procedure adopted by the Board of Directors. Only OHSAA Soccer Class I officials shall be used.

C. **Touchline Officials (Fourth Officials)**
   1. During regional and state tournament play, site managers are encouraged to provide one touchline official where both teams are on the same side of the field and two where the teams are on opposite sides of the field. Regardless of chosen set-up, please ensure that both teams are treated equitably.
   2. Each touchline official shall dress in the OHSAA-approved official’s uniform and shall bring the short-sleeved and long-sleeved: gold jersey with black stripes and each of the OHSAA-approved alternate official’s jerseys.
   3. Each touchline official shall arrive a minimum of sixty (60) minutes prior to the scheduled kickoff and shall fully participate in all of the officials’ pre-match duties and their pre-match conferences.
   4. During the match, the touchline official’s normal position is in the official area, standing near the scorer’s table.
   5. The touchline official(s) shall be responsible for signaling substitutions and each shall be provided with an air horn and an adequate supply of propellant.
   6. The touchline official(s) shall not use a whistle to signal for substitutions.
   7. The touchline official shall keep records of goals scored and misconduct cards issued and shall inform the referee of any irregularity in starting and stopping of clock.
   8. The touchline official performs any equipment, uniform, blood-on-the-person or blood-on-the-uniform check as determined by the referee in the pre-match conference. The inspection shall be accomplished prior to a substitute’s entry of the match or the reentry of a player.
   9. The touchline official(s) shall notify the referee as quickly as possible if a player, coach or bench personnel has been cautioned or disqualified based on an incorrect identification; if a player, coach or bench personnel has not been disqualified despite having received a second caution or if violent conduct has been committed by anyone outside of the view of the referee and assistant referees.
   10. The touchline official(s) shall: keep each team area and each official area under observation, manage bench decorum and be prepared to bring to the attention of the referee any instances of misconduct in or outside of either area, or of players, coaches or bench personnel entering the field of play without permission of the referee.
   11. The touchline official is to employ less-intrusive solutions when a situation may be resolved without creating greater conflict, tension or confusion.
   12. The touchline official is to involve the coach(es) and/or team officials in identifying and preventing unacceptable behavior within the team areas and is to solicit their assistance when necessary to prevent or correct problem situations. The touchline official is to invoke the referee’s authority as a last resort in these situations.
   13. The touchline official(s) shall have such additional duties as are assigned by the head referee.
   14. In the event that one of the OHSAA-assigned officials cannot officiate, the officials shall determine among themselves who will be head referee and who will be the assistant referees. Where able, the official who cannot officiate shall fill the open touchline official’s position.

VIII. **FAILURE TO APPEAR**

If national playing rules do not address failure to appear, the following regulations will apply.

If a team fails to appear or is not ready to play within 30 minutes of the scheduled starting time of the tournament game, the space on the bracket may be declared vacant. A “forfeit” shall be declared, and the opposing team shall advance to the next round of competition. See [Failure to Appear](#) under Section 16.4 of the General Sports Regulations.

IX. **GAME REGULATIONS**

B. **Coin Toss** – a coin toss shall be held as in Rule 5-2-2 (d)(3)

C. **Rules** – National Federation 2019-2020 Soccer Rules shall be used in all games.

D. **Tournament Tie Procedures**

When the score is tied at the end of regulation time, the referee will instruct both teams to return to their respective team benches. There will be five minutes during which both teams may confer with their coaches and the head referee will instruct both teams as to proper procedures.
i. Teams will play one 15-minute sudden victory overtime period. If neither team scores during the first overtime period, teams will play a second 15-minute sudden victory overtime period.

ii. Prior to the first overtime period, a coin toss shall be held as in Rule 5-2-2 (d)(3).

iii. If neither team scores during the first 15-minute overtime period, teams shall alternate the kickoff and change ends for the second overtime period.

iv. There shall be a two-minute interval between periods.

1. If neither team scores during the second overtime period, all coaches, officials and team captains following a two-minute interval shall assemble at the halfway line to review the procedures for a penalty kick shootout as outlined below:

D. Game Management Procedures

1. The head referee shall choose the goal at which all of the penalty kicks shall be taken based upon field and weather conditions.

2. Per Rule 1-6-1, spectators shall be confined to areas at least 10 feet from the touch line, team/official area and goal line. No one shall be permitted directly behind either goal unless seated in bleachers.

3. The coin toss shall be held as in Rule 5-2-2 (d)(3) and the team winning the coin toss will have the choice of kicking first or second.

4. Prior to commencement of each set of penalty kicks, each coach will submit a list of five kickers by name, number, and sequence (i.e. first through the fifth) to the head referee. Substitution for a kicker is only permitted for injury or as provided for in IX (F), “Misconduct Procedures,” and must be coordinated through the head referee.

5. Teams will alternate kickers.

6. The ball may not be played by anyone except the goalkeeper after it has been kicked. There is no follow-up.

7. During all tie-breaker penalty kicks, the ball remains alive until its momentum is spent, it goes out of bounds or it is retouched by the kicker.

8. The defending team may change the goalkeeper prior to each kick.

9. The tie-breaker procedure initially requires a maximum of five kicks per team. The team scoring the greater number of goals from their kicks shall be declared the winner. Where a team has taken fewer than five kicks and has already scored a greater number of goals than their opponent can score if that opponent is permitted to take all five of its kicks, the tie-breaker procedure is terminated and the winner is declared to be the team which has already scored the greater number of goals.

10. Sudden victory begins with the second set of kicks, wherein if one team scores and the other teams does not score, the game is ended without more kicks being taken.

11. Both teams are permitted on the field, along the halfway line, during taking of kicks from the penalty mark. Kickers of each team must remain within the center circle, until called for their kick. Coaches and nonkicking, rostered players shall remain along the halfway line. The home team shall occupy the halfway line closer to the touchline on the bench side, while the visiting team shall occupy the halfway line closer to the opposite touchline.

E. Selection of Kickers

1. Eligible Players – Players eligible to participate in the penalty kick shootout include the goalkeeper and any players on or off the field, except those who may have been disqualified or ejected.

2. Each coach will select five players per set of kicks based upon the following guidelines:

<table>
<thead>
<tr>
<th>Step</th>
<th>Set of Kicks</th>
<th>Available Players</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1st set of 5</td>
<td>All eligible players</td>
<td>All 10 players kick (5 per team)</td>
</tr>
<tr>
<td>2</td>
<td>2nd set of 5</td>
<td>All eligible players except those who participated in the 1st set</td>
<td>SUDDEN VICTORY</td>
</tr>
<tr>
<td>3</td>
<td>3rd set of 5</td>
<td>All eligible players</td>
<td>SUDDEN VICTORY</td>
</tr>
<tr>
<td>4</td>
<td>4th set of 5</td>
<td>All eligible players except those who participated in the immediately preceding set</td>
<td>SUDDEN VICTORY</td>
</tr>
</tbody>
</table>

If a tie still remains, repeat steps 3 and 4 until a winner is determined.

3. If, after any odd-numbered set of five kickers, one team has fewer than five eligible players for the next, even-numbered set of five kickers, due to injury disqualification or ejection, etc., that next, even-numbered
set shall consist, for both teams, of the same number of eligible players also eligible under Section IX(E)(2), above.

Example: After completion of the first set of five kickers, with each team having scored four goals, Team A has only three players eligible for the second set of five kickers, i.e., who are on the roster and who did not kick in the immediately preceding set of five kickers. The second set of kickers will consist of the three remaining Team A players who did not kick in the immediately preceding set of five kickers and any three of Team B’s eligible players who did not kick in the immediately preceding set of five kickers.

F. Player Misconduct Procedures
   3. Cautioned Players
      a. One of the five players listed to take a kick is cautioned after he/she takes the kick. That player is not eligible to kick again until two complete set of five kicks have completed beyond the set of kicks in which the caution was issued.
         i. Player “X” is one of the first five kickers, and is cautioned after taking his/her kick. Player “X” is not eligible to kick again until the set beginning with the 16th kick.
         ii. Player “Y” is one of the second set of five kickers and is cautioned after taking his/her kick. Player “Y” is not eligible to kick again until the set beginning with the 16th kick.
      b. One of the five players listed to take a kick is cautioned before he/she takes the kick. That player is not eligible to kick until the next set of five kicks. Another eligible player not listed in that set of kicks must take the cautioned player’s original turn.
      c. When a goalkeeper is issued a caution during any set of five kicks, he/she cannot re-enter until the next opponent completes his/her kick. A substitution is permitted for the cautioned goalkeeper.

4. Disqualified Players
   a. Any player, including the goalkeeper, who is disqualified, may not participate any further. If his/her kick is not already completed, a substitute is permitted.

G. Interrupted Tournament Games
   1. Tournament games interrupted because of events beyond the control of the responsible administrative authority shall be continued from the point of interruption.
   2. Any ejected player or coach cannot participate in the resumed game.
   3. Teams, playing short, will continue to play short.
   4. Rule 7-1-3 is not in effect for tournament games.

H. Warm-Up Time and Timing of the Pre-Match Sportsmanship Conference
   1. Both teams are guaranteed a minimum of 30 minutes of uninterrupted warm-up time. - The 30 minute clock will begin 40 minutes prior to kickoff, guaranteeing the minimum 30 minute warm-up.
   2. Both teams may be permitted access to the field one (1) hour prior to kickoff (presuming there is not another match immediately prior).
   3. The remaining 10 minutes prior to kickoff will be utilized for the sportsmanship conference, coin toss, pre-game introductions, and the national anthem.
   4. A sample pre-game schedule is as follows for a 7:00 pm kickoff:

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>6:00 pm</td>
<td>Teams permitted to take the field (if available)</td>
</tr>
<tr>
<td>6:20 pm</td>
<td>30 minute clock starts</td>
</tr>
<tr>
<td>6:20 pm</td>
<td>Guaranteed 30 minutes of uninterrupted warm-up time begins</td>
</tr>
<tr>
<td>6:50 pm</td>
<td>Uninterrupted warm-up time is concluded</td>
</tr>
<tr>
<td>6:50 pm</td>
<td>Pre-Match Sportsmanship Conference</td>
</tr>
<tr>
<td></td>
<td>Coin Toss</td>
</tr>
<tr>
<td></td>
<td>Pre-Game Introductions</td>
</tr>
<tr>
<td></td>
<td>National Anthem</td>
</tr>
<tr>
<td>7:00 pm</td>
<td>Kickoff</td>
</tr>
</tbody>
</table>

I. Goal Differential
During any tournament contest, any time the score differential reaches 6 goals or more AFTER the first half of the contest, a running clock shall be used. After the 6-goal differential has been met but the score drops below 6 goals, the clock reverts to regular timing. The clock shall be stopped only for an injured player on the field or when there is any unusual delay deemed necessary by the officials.

X. TEAM REGULATIONS

A. Game Ball
   1. Sectional/District- Each participating team will provide three balls for use in each contest during sectional and district tournaments. Any NFHS Authenticated Ball is permitted to be used in sectional/district play.
   2. Regional/State- The Wilson Forte FYbrid II ball shall be used during regional and state tournaments. Per our agreement with Wilson, the OHSAA adopted ball for regional and state play, six game balls will be provided for each contest at regional and state sites, and each participating team will receive three at the conclusion of the contest.

B. Ball Persons – Each team will provide three ball persons during all tournament contests, including regional and state tournament play.

C. Size of Squads – It is the responsibility of the coaches and tournament manager to insure that the number of players does not exceed 22 in uniform each game. If either team is over the limit, it must be corrected at once. Failure to comply with the regulation at any time after the request of the head officials shall result in the forfeiture of the game.

D. Co-Ed Teams - Any team that includes males and females must compete in the boys’ tournament.

E. Bench Area – 29 individuals are permitted to be in the bench area and/or on the field during team warm-up for any contest. Players serving a suspension for a red card ejection may be one of the 29 but may not be on the field at any time during warm-up. It is the responsibility of the coaches and tournament manager to insure that the number of individuals does not exceed 29.

F. Team Expenses
   1. Sectional / District - the respective District Athletic Boards will determine Sectional and District game expenses
   2. Regionals – $4.00 per mile one way for each day of participation and a one-time $200.00 participation reimbursement (paid for the semifinal game only)
   3. State - $4.00 per mile, one way for each day of participation and $400.00 for each day of participation

G. Uniforms
   1. The home team shall wear dark jerseys and socks, and the visiting team shall wear solid white jerseys and socks.
   2. All aspects of the uniform must conform to NFHS Rule 4-1-1.

H. Unsporting Conduct Requirements and Penalties
   Participation in athletic contests is a privilege. Each individual is expected to conduct him /herself in an exemplary manner while participating.
   1. During participation in OHSAA Tournaments, any student or coach ejected for unsporting conduct or flagrant foul shall be ineligible for contests for the remainder of that day as well as for all contests in that sport until two regular season/tournament contests are played at the same level as the ejection.
   2. Individuals ejected for unsporting conduct shall be reported to the OHSAA Executive Director by the tournament manager. The Executive Director will investigate the situation and may impose additional penalties in accordance with Bylaw 12 if the situation warrants.
   3. All participants are required to respectfully participate in Awards Presentations at the conclusion of District, Regional and State Final contests. This includes attention to opposing team presentations of individual and team trophy awards. Coaches and school administrators are expected to enforce this requirement. Failure to comply may result in forfeiture of team expense reimbursements.

XI. SCHOOL REGULATIONS

A. Cheerleaders & Mascots
   a. Eight (8) cheerleaders in uniform, one student mascot and one sponsor will be admitted free provided a certified list is filed at the pass gate by the high school principal.
   b. Only cheerleaders in uniform are permitted to lead cheers at field level.
   c. Mascots will not be permitted on the playing field or near the team benches.
B. Property Damage
   a. There is no insurance covering property damage.
   b. If property is damaged at a tournament site by competing school teams, student body or spectators, the school from
      which the students and/or spectators come shall be liable and pay the cost of repair or replacement. The tournament
      manager is authorized to deduct from the school’s share the cost of any damages caused by competing schools.
   c. Other damages to facilities not attributed to a competing school could be a legitimate tournament expense and may
      be deducted from tournament receipts.
   d. If damage is extensive, the District Athletic Board or Board of Directors will become involved.
   e. Student crowd control at state sponsored tournaments is the responsibility of the Principals of the competing schools.

C. Videotaping by Schools
   a. Filming or videotaping of tournament games by one or both of the schools playing the game is permitted provide
      the permission of the tournament manager is secured and it is done at the expense of the school involved and a
      maximum of one individual per school is permitted.
   b. Videotaping of a potential opponent’s tournament game is PROHIBITED.

XII SITE REGULATIONS
A. Admission and Admission Policies
   Tickets for admission will be used and provided to each person paying an admission charge. Tickets will be issued and torn
   with half provided to the spectator and the other half kept for auditing purposes.
   1. Sectional and District admission prices - established by the respective District Athletic Boards
   2. Regional admission - $8.00 per person
   3. State admission - $10.00 per person
   4. Children age 5 and under will not be charged admission

B. Team Admission
   1. Regionals - Twenty-two (22) players, two (2) coaches, one (1) manager, one (1) trainer, and two (2) others (to include the
      bus driver) will be admitted at the pass gate by the approved OHSAA Pass List. Four (4) administrators, plus one (1)
      guest for each, may be added to the pass list. Separate passes for administrators will not be issued since they will be
      included and listed on the pass list.
   2. State - Twenty-two (22) players, two (2) coaches, one (1) manager, one (1) trainer, and two (3) others will be admitted at
      the pass gate via Commemorative “Bag Tags” provided at the Finalists Meeting. There will be no Pass List Used at the
      State Semi-final or Final games. (2) passes for all State Tournament sessions will be provided to the superintendent,
      principal, athletic administrator, and bus driver of each participating school.

C. Banners and Signs
   1. Banners and signs will be permitted provided they are not personal, negative, unsportsmanlike or vulgar.
   2. All signs must be coordinated with site managers according to facility policies. If signs are permitted by the site
      manager, the visiting school representatives who hung the signs are responsible for removing them, and all evidence
      of them, following the contest.

D. Noisemakers
   1. Noisemakers are permitted provided they do not interfere with the game as determined by the site manager or
      officials. This includes but is not limited to school bands, drums and Vuvuzelas
   2. Air Horns/noisemaker prohibited
      Air horns and noisemakers that required electric or alternate sources of power are not permitted in the facility.

E. Videotaping by Spectators
   1. Any and all videotaping by spectators shall be for personal use.
   2. Videotaping shall not be for the purpose of scouting or coaching.
   3. Any and all videotaping shall not interfere with the view of the athletic contest by other spectators.
   4. The tournament site shall not permit the use of more than the seating space for which the spectator has paid when
      seating is needed for paying fans.
   5. The tournament site accepts no liability for damage or theft of spectator equipment or injury as a result of privately
      owned equipment.
   6. Equipment shall not be permitted in any playing area – only in the spectator seating area.
   7. The tournament site shall not provide power sources for video equipment.
8. Violation of this regulation may result in the removal of the offender from the premises.

F. **Pass-Outs** – No pass-outs will be provided at any game site.

G. **Prohibited Advertising** – There shall be no advertising through printed media, billboards, radio or television that includes beer, wine, liquor, tobacco, political parties or candidates or any other advertising contrary to the philosophy of interscholastic athletics.

H. **Prohibited Sales** – The sale of, the distribution of, or the consumption of alcoholic beverages or illegal drugs is not permitted at the site of any contest involving OHSAA member schools.

I. **Raffles Prohibited** – There shall be no raffles or any type of games of chance permitted at the site of tournament contests.

J. **Drones (Unmanned Aerial Vehicles)**
   The use of drones is prohibited for any purpose by any persons at OHSAA tournament contests. Tournament management shall remove anyone attempting to use a drone and/or confiscate the drone until the event has been completed.
   **Note:** An exception to this policy may be made in specific cases for OHSAA broadcast partners, provided the management of the tournament facility permits the presence of drones for broadcast purposes under the control of the OHSAA.

XIII. **MEDIA**
   A. **Radio, Press and Photographers** – All requests for space shall be directed to the tournament manager for Sectional/District and Regional games. Credential requests for State Tournament games shall be Directed to Tim Stried, OHSAA Director of Information. Proper credentials must be presented for admission at the pass gate.
   B. **Television** – Tape-delayed requests shall be directed to the appropriate tournament manager. Live request shall be directed to the Executive Director's office.

XIV. **AWARDS**
   A. Only awards furnished by the OHSAA may be presented at the OHSAA tournament site.
   B. **Sectionals** – Sectional trophies will not be awarded.
   C. **District** – Trophies will be presented to the winner and runner-up teams. Awards will be presented to the individual team members and coaches of the teams. Both teams will remain present for the Awards Ceremony.
   D. **Regionals** – A trophy will be presented to the Regional winner and runner-up.
   E. **State** – Team trophies will be presented to the State Champion and Runner-Up. Individual team members and coaches of both teams will be presented with gold or silver awards. State Tournament Participation Certificates are provided to all players permitted in uniform (22) and coaches (3).

XV. **SPONSORSHIP AND RIGHTS**
   A. The OHSAA is the sponsoring association for the Sectional, District, Regional and State Boy’s and Girl’s Soccer Tournaments.
   B. The OHSAA reserves all rights in regard to the management of these tournaments and the sale of any items or any audio-visual reproductions.
   C. Any sale of food, clothing, souvenirs, or any other items is strictly prohibited without permission of the respective District Athletic Boards for Sectional and District tournaments and the OHSAA Executive Director for the Regional and State Tournaments.

XVI. **WEATHER (OHSAA Lightning and Inclement Weather Regulation)**
   **Recognition:**
   Coaches, athletic trainers, athletes, administrators and contest officials should be educated regarding the signs indicating thunderstorm development. Since the average distance between successive lightening flashes is approximately two to three miles ANYTIME that lightning can be seen or heard, the risk is already present. Weather can be monitored using the following methods:

   - **Monitor Weather Patterns** – Be aware of potential thunderstorms by monitoring local weather forecasts the day before and morning of the competition, and by scanning the sky for signs of potential thunderstorm activity.

   - **National Weather Service** – Weather can also be monitored using small, portable weather radios from the NWS. The NWS uses a system of severe storm watches and warnings watch indicates conditions are favorable for severe weather to develop
in an area; a warning indicates severe weather has been reported in an area, and everyone should take proper precautions. Any thunderstorm poses a risk of injury or death even if it does not meet the criteria for severe weather. Therefore, anytime thunderstorms are in the forecast (even if it is only a 20 percent chance), event organizers shall be at a heightened level of awareness to the potential danger of lightning.

Management:

- **Evacuation** - If lightning is imminent or a thunderstorm is approaching, all personnel, athletes and spectators shall evacuate to available safe structures or shelters. A list of the closest safe structures should be announced and displayed on placards at all athletic venues.
- **Thirty-minute rule** - Competition or practice shall be suspended once lightning has been recognized or thunder is heard. It is **mandatory** to wait at least 30 minutes after the last flash of lightning is witnessed or thunder is heard prior to resuming practice or competition. Given the average rates of thunderstorm travel, the storm should move 10-12 miles away from the area. This significantly reduces the risk of local lightning flashes. Any subsequent lightning or thunder after the beginning of the 30-minute count shall reset the clock, and another count shall begin.

**XVI. STATE TOURNAMENT INFORMATION ONLY**

**A. STATE TOURNAMENT SUMMARY**

1. **Dates** - the State Tournaments will be held **November 5, 6, 8 and 9, 2019**.
2. **Semifinal Sites** - to be determined based upon geographic considerations.
3. **Finals Site** - the finals will be played at the Columbus MAPFRE Stadium under the supervision and sponsorship of the Ohio High School Athletic Association with the cooperation of MAPFRE Stadium and The Columbus Crew SC.

**B. COACHES MEETING**

1. Details regarding any meeting of coaches will be distributed to all State Tournament Semifinal qualifiers by Regional Site Managers.

**C. MEDIA CREDENTIALS**

1. **Semifinals** - Requests for State Semifinal games need to be forwarded to the site managers.
2. **Finals** - Requests for the State Final games should be forwarded to Tim Stried, Director of Information at the OHSAA office - (614) 267-1677 (fax)